

28 July, 2016

LLANELLI RURAL COUNCIL

Minute Nos: 155 – 160

At a Meeting of the **LEARNING AND DEVELOPMENT CONSULTATIVE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 28 July, 2016 at 4.45 p.m.

Present: Cllr. M. V. Davies (Chairman)

Cllrs.

S. M. Donoghue	J. S. Phillips
R. E. Evans	C. A. Rees
W. V. Thomas	

155. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. T. Devichand.

156. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

157. YOUTH TRAINEESHIP PROGRAMME

The Chairman welcomed Mrs Amanda Glanville, Programme Development Officer (PDO) to the meeting and invited her to address Members.

The PDO began by explaining the different roles of the staff in place within the Training Department. The delivery staff's role was to provide employability skills to learners, provide first aid and health and safety training and offer learner support. The Field Officer's role was to interview potential learners, do placement vetting and monitoring, placement searches learner reviews and provide learner support.

The training programme was split into two main parts:

Engagement – which included induction, outdoor activities (which aided trust issues) and ESW (Employment Support Wales) support/qualifications. After four weeks learners were ready to go onto work placement. However, the Council received extra funding for centre based hours.

Level 1 – meant that the learner was out of full time centre based training and was work ready. Placements and training needs would be identified and depending on ability learners would be allocated placements in the areas of health and social care, business administration, customer service and warehouse and storage.

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Barriers experienced were down to mental health issues, alcohol and substance misuse, low self esteem and learning difficulties. Therefore the Training Department worked with several outside agencies including the Youth Offending Service, Child and Adolescent Mental Health Services and various food banks for additional support.

Funding had been agreed by the Welsh Government for three sub contract staff who had recently began one to one work both in Llanelli and Carmarthen.

Members enquired how the Training Department managed to recruit learners suitable for the programme. The PDO explained that 80% were referred from the Careers Office in Llanelli, whilst others came from organisations like the Prince's Trust. Staff also attended youth building groups within the area as in youth clubs etc to generate rapport and inform of the training available at LRC Training.

Members then asked how LRC Training received payment for each learner. By way of response, the Training Manager stated that weekly timesheets of attendance were kept and there were different rates of funding for centre delivery and placement training. When a learner leaves then everything was totalled up and calculated and a claim for funding made.

Members were informed that a new eight week summer programme for learners whose first language wasn't English had recently commenced and was proving successful.

Going forward looking at the future development of the programme it was hoped that the programme would start receiving referrals from an army engagement group, Social Services, 11-25 Network Group, secondary schools and more learners from the Prince's Trust. There were also NHS placement opportunities on the horizon.

Members then asked what kind of NHS placements would be available. The PDO explained the placements would be in Prince Philip and Glangwili Hospitals and were primarily admin placements. However it was hoped that this would be rolled out to include portering services and the like as the scheme grows and develops.

The Training Manager stated that different providers delivered the programmes in different ways and that LRC's provision was excellent compared to others. There was no set model to follow.

The Chairman thanked the PDO for a very informative presentation and congratulated the department on its hard work.

RESOLVED that the information be noted.

158. THE PRINCE'S TRUST TEAM PROGRAMME

The Chairman welcomed Mrs Elena Waters-Jenkins, Youth Programme Co-ordinator (YPC) to the meeting and invited her to address Members.

The YPC informed the meeting that twelve over 18 year old's had joined the first ever LRC Training Prince's Trust Team Programme three months ago and had attended four days a week since then. The programme aimed to promote self-esteem and self-confidence. She stated the transformation

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of the individuals at the end of the programme compared to when they started was unbelievable.

The YPC then ran through the elements of the programme and how everything was structured over the duration of the 12 week programme.

The Chairman of Council commented on the success of the very first team presentation held at the golf club Machynys yesterday. Nigel Owens presented the learners with their certificates and the impact of the programme was clear to see. The results were very pleasing and held the Council in good stead. By way of response the YPC commented that most if not all of the 12 learners had elected to go on to further learning opportunities with the Council and a couple had secured employment opportunities. This was excellent news.

The Chairman of Council referred to the possibility of hosting a reception for key employers, client groups as a means of supporting the recruitment of future learners onto the programme. This was welcomed.

The Chairman congratulated the YPC on the commitment and good work.

Members commented that if they could help or support the team in any way in the future that they could be approached anytime. It was also suggested getting in touch with the local press to advertise the programme and also getting the word out on social media and it was

RESOLVED that the information be noted and that the Training Manager develop a media plan to address future marketing and public relations opportunities.

159. OFFER OF DIRECT CLAIM STATUS

Members received correspondence from Oxford Cambridge RSA (OCR) offering direct claim status to the Council in relation to OCR Level 4 NVQ Diploma in Business and Administration.

RESOLVED that the information be noted.

160. SKILLS ACADEMY WALES

Members were informed that the Adult Programme Leader had received an acknowledgement from Skills Academy Wales of Outstanding Contribution towards their success. The Chairman asked that Members' congratulations be passed on to the Adult Programme Leader and it was

RESOLVED that the information be noted.

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The Meeting concluded at 5.25 p.m.
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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 13 September, 2016, adopted by the Council.