

CYNGOR GWLEDIG LLANELLI
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD
Ffôn: 01554 774103

PWYLLGOR LLES A HAMDDEN

I'w cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar
dydd Mawrth, 16 Gorffennaf, 2024, am 4.45 y.p.


CLERC y CYNGOR

10 Gorffennaf, 2024.

AGENDA

1. Derbyd ymddiheuriadau am absenoldeb.
2. Derbyd Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol – Gwaith Cynnal A Chadw - nodi er gwybodaeth, adroddiad cynnydd gan y Rheolwr Cyfleusterau ar waith sydd wedi ei wneud.
4. Neuadd Gymuned Ffwrnes:
 - (1) Balconi – ymhellach i Gofnod Rhif 58, derbyd adroddiad diweddar gan y Dirprwy Glerc.
 - (2) Pwyllgor Rheoli Neuadd - ymhellach i Gofnod Rhif 58, derbyd gwybodaeth gan aelodau ward lleol ar gynlluniau i alw cyfarfod cyffredinol arbennig yn Neuadd Gymunedol Ffwrnais i sefydlu pwyllgor rheoli newydd.
5. Parc Dafen:
 - (1) Gosod Camera – ystyried cais gan yr Ysgrifennydd, Dafen AFC i osod camera chwaraeon ar y cae pêl-droed ym Mharc Dafen a chytuno ar ymateb y cyngor.
 - (2) Ystyried cais i drosglwyddo'r maes pêl-droed i Dafen AFC a chytuno ar ymateb y cyngor.
6. Neuadd Gymuned Ponthenri – Cylch – ystyried cais gan Arweinydd, Cylch Meithrin Ponthenri am ganiatâd i wneud gwelliannau i ystafell y Cylch yn neuadd gymunedol Ponthenri a chytuno ar ymateb y cyngor.

Aelodau'r Pwyllgor:

Cyng. D. M. Cundy (Cadeirydd y Pwyllgor), A. J. Rogers (Is-Gadeirydd y Pwyllgor),
M. V. Davies (Cadeirydd y Cyngor) T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis,
A. G. Morgan, J. S. Phillips, W. E. Skinner, A. G. Stephens a O. Williams.

LLANELLI RURAL COUNCIL
Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD
Tel: 01554 774103

RECREATION AND WELFARE COMMITTEE
To be hosted at the Council Chamber and via remote attendance on
Tuesday, 16 July, 2024, at 4.45 p.m.



CLERK to the COUNCIL

10 July, 2024.

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities – Maintenance Works – to note for information, a progress report from the Facilities Manager on work undertaken.
4. Furnace Community Hall:
 - (1) Balcony – further to Minute No. 58, to receive an update report from the Deputy Clerk.
 - (2) Hall Management Committee – further to Minute No. 58, to receive information from local ward members on plans to convene an extraordinary general meeting at Furnace Community Hall to establish a new management committee.
5. Dafen Park:
 - (1) Camera Installation – to consider a request from the Secretary, Dafen AFC to install a sports camera on the football pitch at Dafen Park and to agree the council's response.
 - (2) To consider a request to asset transfer the football pitch to Dafen AFC and to agree the council's response.
6. Ponthenri Community Hall – Cylch – to consider a request from the Leader, Cylch Meithrin Ponthenri for permission to make improvements to the Cylch room at Ponthenri community hall and to agree the council's response.

Members of the Committee:

Cllrs. D. M. Cundy (Chairman of Committee), A. J. Rogers (Vice-Chairman of Committee),
M. V. Davies (Chairman of Council) T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis,
A. G. Morgan, J. S. Phillips, W. E. Skinner, A. G. Stephens, and O. Williams.

Date of meeting: 16 July, 2024.

Dear Councillor,

COMMUNITY FACILITIES – MAINTENANCE WORKS

1. PURPOSE OF REPORT

- 1.1 To provide Members with an information report on work undertaken by the Council's DLO workforce during June 2024.

2. WORK ACTIVITIES

- (1) Vauxhall Buildings
Litter pick external areas
Swept leaves and debris
- (2) Dafen Community Hall
Unblocked drain
- (3) Dafen Changing rooms
Purge water system
- (4) Dafen Park
Litter picked
Empty bins
Assisted with drainage survey
Trim branches blocking view of scoreboard
- (5) Felinfoel Community Resource Centre
Litter pick
Empty litter bins
Purge water system
- (6) Felinfoel Recreation Ground
Litter pick
Empty bins
Erect boundary fence
- (7) Five Roads Recreation Ground and Community Hall
Litter pick
Empty bins
Fix leaking tap
- (8) Furnace Community Hall
Litter pick
Create access to TMV

- (9) Llanelli District Cemetery
Preparation, backfilling, levelling of graves and cremation plots
Inspect and make safe memorials
Litter picking, empty litterbins and clear spent wreaths
Tend and maintain remembrance gardens
Clean roads and paths
Transport wheelie bins
- (10) MUGA Llwynhendy
Litter pick
Monitor/cleared broken glass
- (11) Ponthenri Recreation Ground/Community Hall/ Changing Rooms
Litter pick
Purge water system
- (12) Pwll Pavilion and Recreation Ground
Empty litter bins and litter pick
Mark pitches for carnival.
Replace toilet locks in changing room
Investigate damp plasterboard ceiling
- (13) Sandy and Stradey Community Hall
Litter pick
- (14) Saron Community Hall and Square
Litter pick
Unblock toilet
Repair toilet door lock
- (15) Swiss Valley Community Hall and Shops
Litter pick
- (16) Swiss Valley Reservoir
Empty bins, litter pick
Cleared litter around site, footpaths, shore areas and pontoon
Continued patrols to check fishing licenses
Prune vegetation
Clean toilets
Swept footpaths
- (17) Tir Eion play area and recreation ground
Litter pick
Empty bins
Graffiti removal
- (18) Trallwm Community Hall and park
Empty bins, litter pick
Purge water system
- (19) Berwick play area
Litter pick
Empty bins

(20) Dan y Banc play area

Litter pick
Empty bins

(21) Pontyates Park

Litter pick
Empty bins

(22) Cynheidre Park

Litter pick

(23) Footpaths

Glyn Ward

Number	Description
36/1	Pontyates to Ponthenri
36/12	Noddfa Chapel
36/14	Pontyates Park/New Inn
36/35	Heol Hen Five Roads

Hengoed Ward

Number	Description
36/67	Constitution Hill
36/69	Stradey Park/Sandy bridge
57/88	School memorial/Holy Trinity
72/1	middle Constitution Hill

Pemberton Ward

Number	Description
36/109	opposite White Lion
36/130	Parc Gitto/Tir Einon
72/27	Ivy Cottages to Parc y Scarlets

Dafen Ward

Number	Description
36/103	cycle path/Halfway

Bynea Ward

Number	Description
36/110	Pant Bryn Isaf
36/111	Cae Bryn
36/112	Bryn Martin Farm
36/113	Cae Du
36/114	Clos Berllain-Bryn Martin
36/116	Pantglas
36/117	Penderri Rd
36/118	Pencoed Isaf
36/119	Thyssen – Pencoed Isaf
36/120	Pantglas
36/121	Ffosfach-Heol y Bwlch
36/123	Saron Road
36/124	off Saron Road
36/125	Station Road
36/126	Incline
36/127	Bell Inn

36/128	Sychnant Fach
36/129	Steps
36/140	INA bearings to Loughor bridge

- (24) Porterage Services
 Fill fuel storage
 Consumables, materials
 Vehicles to garages for repairs/tyres etc.
 Litter waste and fly tipping removal to waste disposal sites
- (25) Machinery and vehicles
 Daily maintenance, pre use checks, adjustments and minor repairs to vehicles, tools and equipment.
 Clean vehicles, wash and disinfect vehicles, trailers and equipment following litter picking and bin emptying.
 Arrange servicing and maintenance
- (26) General maintenance works to play areas and recreation grounds
 Regular litter picking and emptying litter bins.
 Sports pitch work included pitch renovations for next season. Selective weed-killer and fertiliser; over-seed and sand; renovations to goal mouth areas
 Fine turf, summer work including fertiliser application regular cutting of the bowling greens. Cricket pitch preparation including watering, cutting, rolling and marking out creases.
- (27) Maintenance works on behalf of Llanelli Town Council
 Regular grounds maintenance services including grass cutting, hedge-cutting and sports surface management to:
 Nightingale Court / Clos yr Ysgol / Penyfan / Penygaer / Seaside / Parc y Dre / Morfa / Havelock. Also, additional sports pitch cutting, aeration and marking to Penygaer / Seaside / Parc y Dre and fine turf works at Parc y Dre and Havelock.
 Additional work includes porterage services, playground and fence repairs

3. LONG TERM IMPLICATIONS

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities. Cemetery and Porterage activities are performed throughout the year.
 The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The Council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

5. PUBLIC INVOLVEMENT

- 5.1 There are no public involvement opportunities identified in preparing this report. However, the Council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

6. COLLABORATION OPPORTUNITIES

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 The work activities undertaken by the workforce are essential to support the Council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the Council's area of responsibilities and its general programme of works. This will ensure the Council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using Council/community facilities.

8. RECOMMENDATION

- 8.1 That Members note this information report.

Yours sincerely

FACILITIES MANAGER

10 July, 2024

Subject: FW: Dafen Welfare AFC

From:

Sent: 01 July 2024 19:00

To:

Cc: Graham Williams <Graham.Williams@llanelli-rural.gov.uk>;

Subject: Dafen Welfare AFC

Dear Andrew,

I just spoke with the Chairman of Dafen Welfare AFC, earlier today, he has asked if I could email yourself to give an overview for the request to install a sports camera on Dafen's back pitch (closet to PPH).

Key Points

- The camera is 100% GDPR compliant for the UK.
- Dafen Welfare AFC will not be filming for commercial purposes.
- Camera will only be active during match times, the camera requires electricity and WIFI to function, both will not be active outside of playing times.
- The camera use is predominantly for senior teams, in such cases, juniors play on the back pitch and a request to use camera, both teams and including all parents would be required to consent to filming, in accordance with FAW Photography & Filming Guidelines.
- The camera has the capability for streaming via a paid subscription package, there are no plans for live streaming on any social media platforms.
- The camera will be positioned on the halfway line on a fixed pole, access to the camera footage will be controlled by Dafen Welfare's safeguard officer.
- The camera is for coaching and NOT for social media purposes, the camera:
 - Opens a whole new world of possibilities for our coaches and more importantly players as we aim to unlock the full potential of our teams.
 - Allows Dafen Welfare AFC to watch back our specific positional performances and gives everyone a foundation to grow and improve with an emphasis on strategies, defensive setups and forward movements with a bird's eye view.
 - Brings benefits of filming match & training sessions. these are endless, particularly as visual learning helps players understand concepts easily.

I have included 3 images to give an idea of the camera quality and installation.

Image 1



Image 2



Image 3



The fixed camera is currently being used across several clubs in Ireland and Wales, some of the clubs include :

- Cilfrew Rovers AFC - Neath league (20 miles away)
- RTB Ebbw Vale Football club North Gwent Premier League
- Nantyglo FC – Gwent County Premier Division 1
- Cork City - Ireland

A mobile camera and a fixed camera follow the same regulations, consent, processing, vital interest, etc etc, more importantly that both teams consent to the use of the camera.

There are numerous mobile camera's being used across many sports in Llanelli and throughout the UK, filming football, rugby and cricket, mobile cameras are often used in Dafen park by opposing teams.

The fixed camera being proposed in Dafen is 100% GDPR compliant, and the footage is fully controlled.

The only delay the camera provider has encountered is in **Dafen**, not sure why there is an issue with Dafen Welfare.

Currently the club is growing at an incredible rate, with an expected 150 players this upcoming season, including 9 mini/junior age groups, a youth team and 3 senior teams, the downside in Dafen Welfare AFC progressing is that in every area we do try and progress, we are unfortunately held back, I am fully aware understand certain policies and procedures need to be adhered too, but we need to work together for solutions.

I request approval to proceed, any further delays beyond this week, w/c 01/07/2024 puts Dafen Welfare AFC at serious risk of losing potential funding of €4,500.

Many Thanks
DAFEN AFC



Dafen Welfare AFC FC Privacy Policy

At Dafen Welfare AFC we take your privacy very seriously.

This Privacy Policy sets out how we use and look after the personal information we collect from you. We are the data controller, responsible for the processing of any personal data you give us. We take reasonable care to keep your information secure and to prevent any unauthorised access to or use of it.

What personal data we hold on you

Personal data means any information about an individual from which that individual can be identified. We collect, use, store and transfer some personal data of our participants and their parents or guardians, and other Dafen Welfare AFC members.

You provide information about yourself when you register with Dafen Welfare AFC, and by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise.

The information you give us may include your name, date of birth, address, e-mail address, phone number, gender, and the contact details of a third party in the case of emergency. We may also ask for relevant health information, which is classed as special category personal data, for the purposes of your health, wellbeing, welfare and safeguarding. Where we hold this data it will be with the explicit consent of the participant or, if applicable, the participant's parent or guardian.

Where we need to collect personal data to fulfil Dafen Welfare AFC

responsibilities and you do not provide that data, we may not be able honour or administer your membership or participation in any of our services and activities.

Why we need your personal data

We will only use personal data for any purpose for which it has been specifically provided.

The reason we need participants' and members' personal data is to be able to run Dafen Welfare AFC and arrange matches; to administer memberships, and provide the membership services you are signing up to when you register with the club. We also collect this information to enable Dafen Welfare AFC to run activities safely and ensure we can contact you (or other nominated adult) in case of an emergency. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a participant or member to provide the services you are registering for.

We have set out below, in a table format, a description of all the ways we plan to use your personal data, and which of the legal bases we rely on to do so. We have also identified what our legitimate interests are where appropriate.



Purpose/ Processing Activity	Lawful Basis for processing under Article 6 of the GDPR.
Processing registration/membership forms and payments/fees	Performance of a contract
Organising matches/fixtures	Performance of a contract
Sending out fixture or Dafen Welfare AFC information and updates	Performance of a contract
Process registration, running of activities and events	Performance of contract
Sharing data with coaches, managers or officials to run training sessions and other events	Performance of a contract
Sharing data with leagues we are in membership of, county associations and other competition providers for entry in events	Performance of a contract
Sharing data with committee members to provide information about club activities, membership renewals or invitation to social events	Dafen Welfare AFC has a legitimate interest to maintain member and participant correspondence for Dafen Welfare AFC community purposes
Sharing data with third party service or facility providers	Dafen Welfare AFC has a legitimate interest to run the organisation efficiently and as it sees fit. Provision of some third party services is for the benefit of Dafen Welfare AFC, its participants and members
Sharing data with third party providers for travel, transportation, hotel, insurance and tours	Dafen Welfare AFC has a legitimate interest to run the organisation efficiently and as it sees fit. Provision of some third party services is for the benefit of Dafen Welfare AFC, its participants and members
Sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority	Dafen Welfare AFC has a legitimate interest to run the organisation efficiently and as it sees fit. Provision of some third party services is for the benefit of Dafen Welfare AFC, its participants and members
Publishing fixture/match and league results	Consent. We will only publish your personal data in a public domain, including images and names, if you have given your consent for us to do so. In the case of children under the age of 13 then only with written consent of parent/guardian
Promote sport, our events, holiday and other activities and football programmes	Consent. Photos and videos. We will only publish your personal data in a public domain, including images and names, if you have given your consent for us to do so. In the case of children under the age of 13 then only with written consent of parent/guardian
Sending out marketing information such as newsletters, information about promotions, Dafen Welfare AFC services events, activities and holiday clubs and offers from third party providers.	Consent. We will only send you direct marketing if you are an existing member, participant or other associated individual and you have not previously objected to this marketing, or, you have actively provided your consent
To ensure we understand possible health risks	Consent. We will only process details on your medical history with your consent.



Who we share your personal data with

When you register or become a member of Dafen Welfare AFC, your information, if you are a coach or volunteer will be or if you are another participant may be (depending upon which league(s) your team plays in) entered onto the Whole Game System database, which is administered by the FAW or the Junior League database, which is administered by the Junior Premier League. We also pass your information to the County FA and to leagues to register participants and the team for matches, tournaments or other events, and for affiliation purposes. Our registration process utilises the FAW Comet system. You may be asked to register with other third party database systems such as Team Whats App and/or Spond. These databases/systems are administered by the provider and have their own privacy policies.

We may share your personal data with selected third parties, suppliers and sub-contractors such as referees, coaches and match/fixture organisers.

Third party service providers will only process your personal data for specified purposes and in accordance with our instructions.

We may disclose your personal information to third parties to comply with a legal obligation; or to protect the rights, property, or safety of our participants, members or affiliates, or others.

Dafen Welfare AFC data processing may require your personal data to be transferred outside of the UK. Where Dafen Welfare AFC does transfer your personal data overseas it is with the sufficient appropriate safeguards in place to ensure the security of that personal data.

Protection of your personal data

We have put in place appropriate security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.

How long we hold your personal data

We keep personal data on our participants and members while they continue to be a participant or member or are otherwise actively involved with Dafen Welfare AFC. We will delete this data 1 year after a participant or member has left or otherwise ended their membership or affiliation, or sooner if specifically requested and we are able to do so. We will take all reasonable steps to destroy or amend inaccurate or out-of-date data. Data collected at holiday clubs, other activities and events will be securely destroyed once these events have finished unless you have given us permission to keep you informed of future events and activities. If this is the case we will retain your details until such time as you ask us to remove you from our future events and activities circulation list.

We may need to retain some personal data for longer for legal or regulatory purposes. If you would like your personal data to be deleted from any third party Apps or database systems we utilise, then please contact them.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection



supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with Dafen Welfare AFC. If you choose not to share your personal data with us we may not be able to register or administer your membership.

We may update this Privacy Policy from time to time, and will inform you to any changes in how we handle your personal data.

If you have any questions about this Privacy Policy then please contact the Club Secretary.



Venue Streaming / Photography / Filming Notice

This match is being recorded at Dafen Welfare AFC and it may be shown or published on the clubs internal platforms for Dafen Welfare AFC Officials for the training and development of players and coaches.

You can see our privacy notice at **e.g. a link to the Club's website**

Please do not stream or post images of other people's children online or tag them in any posts you upload on social media without the permission of their parent or carer.

If you have any concerns, please contact the Club Secretary at Dafen Welfare AFC

Subject: FW: Dafen Welfare AFC Football Pitch-Asset Transfer

Subject: Dafen Welfare AFC Football Pitch-Asset Transfer

Hi Graham,

Further to our meeting last week, we are confirming our discussion regarding asset transfer of the football pitch at Dafen Park.

We, Dafen Welfare AFC, as a Club would like to apply for the asset transfer of this pitch, with the boundary at the cycle path side being just set back from the dug-outs.

We are looking to progress in the FAW pyramid & this will hopefully enable us to have the opportunity to do this.

Let me know if there's any further information you require at this stage.

Kind Regards

Secretary

Dafen Welfare AFC

LLANELLI RURAL COMMUNITY COUNCIL	
DATE	03 JUL 2024
FILE REF.	
PASSED TO	ACK/RAW

Kathryn Howells

From: Rachel Dennis-Jones <meithrinponthenri@icloud.com>
Sent: 02 July 2024 21:15
To: Kathryn Howells
Subject: Cylch kitchen improvements

Hello Kathryn,

I have applied for a small grant to make improvements to the Cylch room in Ponthenri Community Hall.

would you be able to add the following details to the monthly meeting to see if they are in agreement with my proposal. (i understand that it is rather presumptuous of me, but i was late organising the grant application and it was submitted yesterday- if the committee do not approve, I will withdraw my application)

We have applied for a grant to remove and replace the flooring, including re boarding, underlay and hard wearing non slip floor.

A new fitted kitchen to replace the existing, slightly changing its current layout and adding a wall cupboard, at a later date we hope to add a table top dishwasher.

Low level fitted units just off the kitchen for access by the children. They will include a sink so that the children are able to tidy up after themselves and wash their hands without adult intervention.

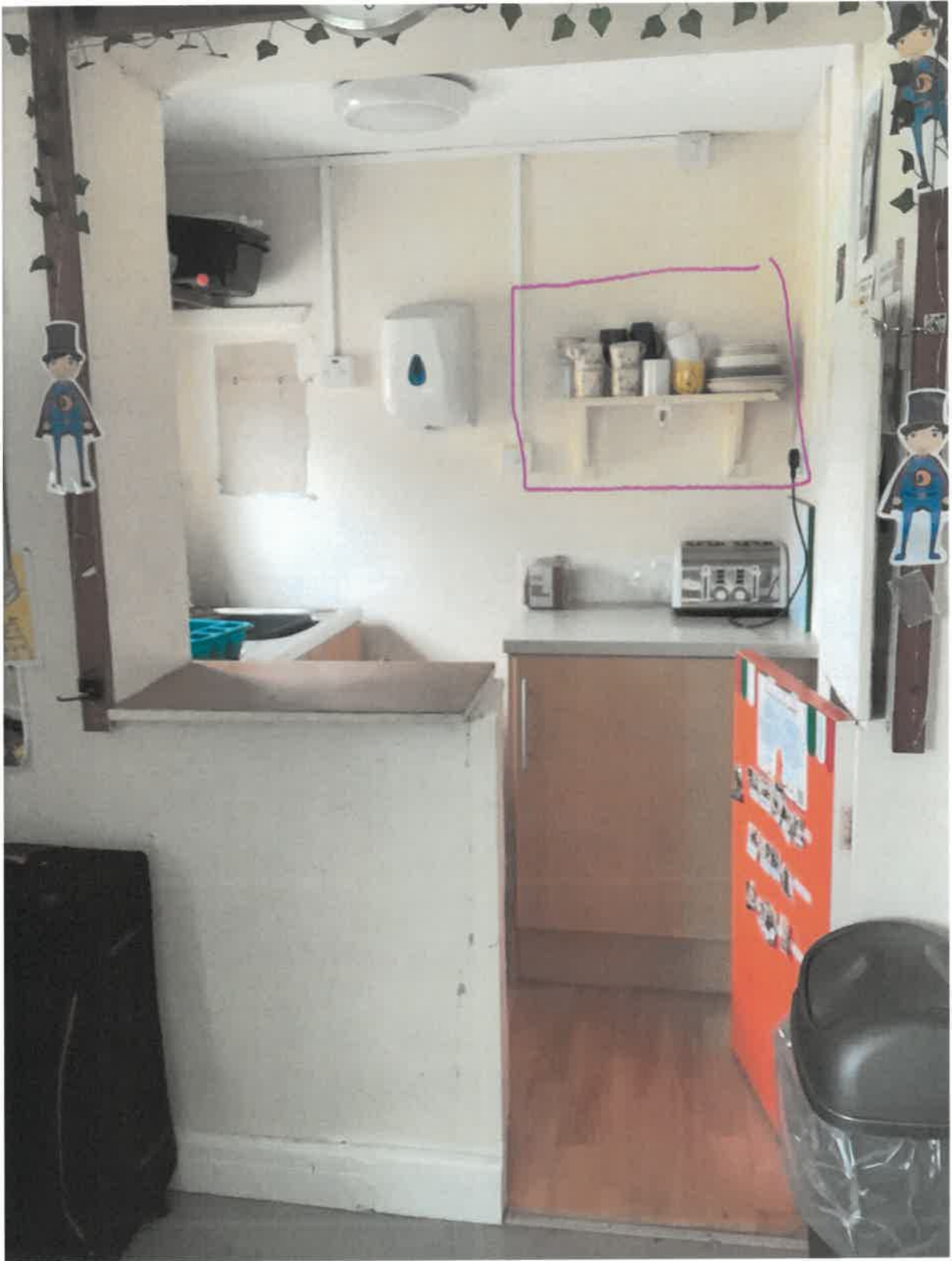
I have added images of the space with purple markings on showing our proposed changes.

I would also like to invite you to visit our Cylch at a time that suits you to discuss these changes so I can explain in person.

Diolch
 Rachel Dennis-Jones
 Leader- Cylch Meithrin
 Ponthenri



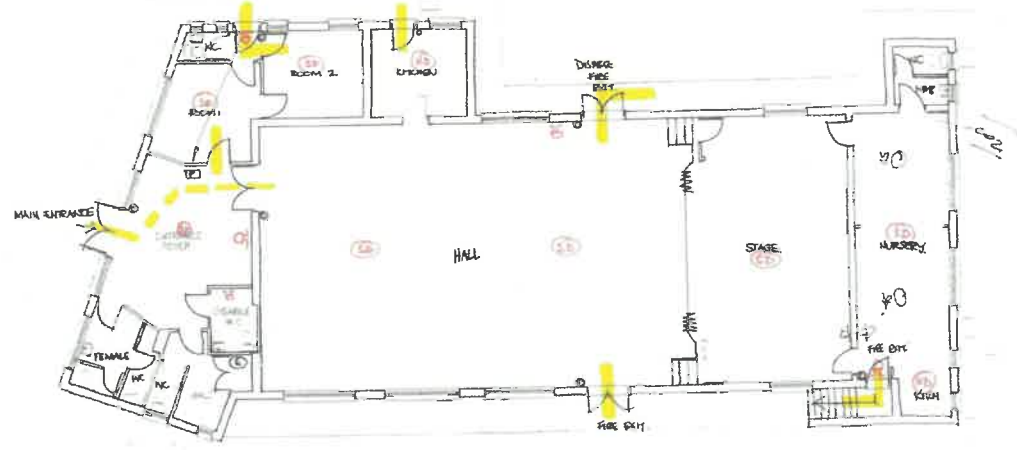




Penthouse Hall

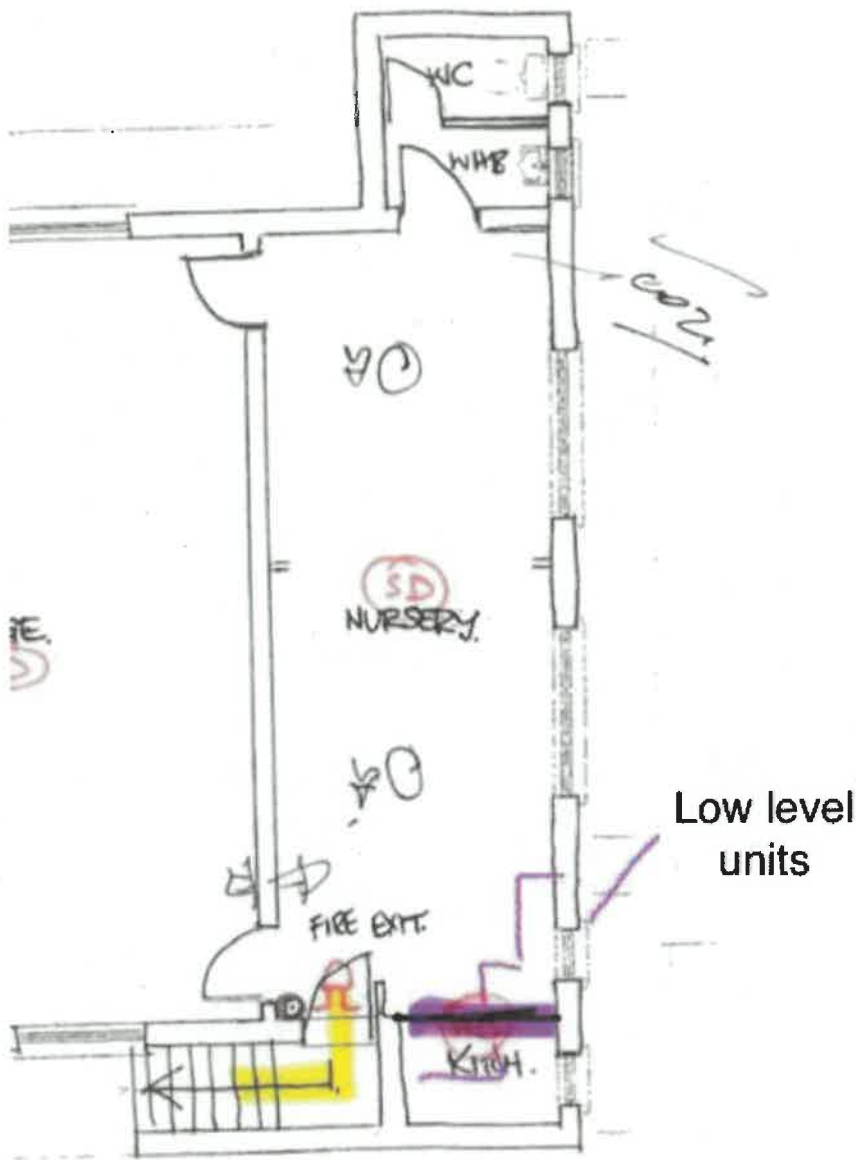
- Bell Pull
- Ⓛ Smoke Detector
- Ⓜ Sprinkler
- Ⓜ Fire Extinguisher

CAR PARK



GROUND FLOOR PLAN - FIRE ALARM INSTALLATION
 NOT TO SCALE

Wareth Ahmad Amnell



Llanelli Rural Council.



