

# **SERVICE PLAN**

## **FOR**

### **COMMUNITY SERVICES**

#### **2023/24**

#### **AIMS AND OBJECTIVES OF THE SERVICE**

The Council's aims and objectives and a clear statement of our purpose and core values are set out in the Strategic Plan. In this context the aims of the service are: -

- To promote the use of community facilities by community groups and members of the public.
- To assist the alleviation of poverty and disadvantage and otherwise assist with the development of the local community.
- To encourage health and well-being amongst the community and support in community activities and events.
- To provide financial assistance to local organisations to help further the Council's aims.
- To promote local government and the Council's civic role in the local community by working closely with schools and colleges.
- The promotion of civic pride throughout the community.
- To encourage joint partnership agreements with local authorities, the private sector and voluntary organisations.
- To act as a local voice for the community served by the Council and to diligently perform our consultative role with both the public and private sectors.
- To facilitate on behalf of the community the delivery of the Llanelli Rural Area Whole Place Plan 2015-2030.

#### **DESCRIPTION OF SERVICE**

The provision of nine community halls for a wide range of community events and activities. Hall management committees have been established to run the day to day management and administration of the halls on a voluntary basis. The Council's halls are located throughout the administrative area.

Provision of a growing space for horticultural activities.

Assistance is given to school work placements for pupils interested in local government administration.

To co-ordinate (in partnership with Tempo) a Time Credits Programme in order to promote volunteering and as a means of generating new community activities.

The Council maintains two War Memorials within its administrative area.

The Council administers the burial service provided at Llanelli District Cemetery.

To consider all matters requiring consultation with the Council through its formal decision making system.

Providing grants to community halls and to organisations that use the buildings, e.g. Brownies, martial arts, senior citizens groups etc.

Surveys undertaken of community facilities during annual inspections.

In addition to the above, the Council makes financial contributions to local groups and charitable organisations to help further their aims and to support community development.

## KEY TASKS/SERVICE DELIVERY IN 2022/23

ACTIVITY	BUDGET £	DESCRIPTION	CORE VALUE	TARGET DATE	OUTCOMES / COMPLETION DATE
Community Development CS/1/22	Nil	Produce version 2 of Whole Place Plan. Preparation, artwork & print.	C1 C2 C3 CD1 CD3 CD4 CD5 CD7 CD8 STP1 STP4	March 2023	On-going This has not been possible and has been included as one of the key tasks for 2023/24
Community Development CS/2/22	Nil	Llwynhendy Library – continue to support the project steering group meet the recommendations set out in the feasibility study. Submit an application for capital funding	CD1 CD2 CD3 CD4 CD5 CD7 CD8 CD10 STP1 STP4 STP5 STP13 LV1 LV2 LV3 LV5 QL2 QL3 QL5 SLC1 SLC2 LE4 LD2 LD3 PW1 PW2 PW5 PW6 C2 C3 C6 C9 R1 R2 MC2 MC3 MC4 MC5	March 2023	On-going Application to The Lottery Community Fund rejected. Recreation & Welfare subcommittee appointed to develop the project November 2022.
Community Development CS/3/22	25,000	Dwyfor Growing Space – deliver the improvements noted in the project brief.	CD1 CD2 CD3 CD4 CD5 CD7 CD8 CD10 STP1 STP4 STP5 STP13 LV1 LV2 QL2 QL3 QL4 QL5 SLC1 SLC2 LE4 LD3 PW1 PW2 PW6 C9 HS1 HS2 HS3 HS5 R2 MC4 MC5	March 2023	On-going Site infrastructure improvements nearing completion. Community adoption agreement in place for 2023 growing season
Community Development CS/4/22	Nil	Furnace Hall - provide support to the management committee in its efforts to carry out its objectives and recruit new members.	CD1 CD2 CD3 CD4 CD5 CD7 CD8 CD10 STP1 STP3 STP4 STP5 STP13 LV1 QL1 QL2 QL3 SLC1 SLC2 LD2 LD3 PW1 PW2 PW5 PW6 C1 C2 C3 C9 R1 R2 MC2 M3 MC4 MC5	March 2023	On-going This has not been possible and has been included as one of the key tasks for 2023/24

<b>ACTIVITY</b>	<b>BUDGET £</b>	<b>DESCRIPTION</b>	<b>CORE VALUE</b>	<b>TARGET DATE</b>	<b>OUTCOMES / COMPLETION DATE</b>
Community Development CS/5/22	Nil	Pwll Recreation Ground Committee - provide support to the management committee in its efforts to carry out its objectives and recruit new members.	CD1 CD2 CD3 CD4 CD5 CD7 CD8 CD10 STP1 STP3 STP4 STP5 STP13 LV1 QL1 QL2 QL3 SLC1 SLC2 LD2 LD3 PW1 PW2 PW5 PW6 C1 C2 C3 C9 R1 R2 MC2 M3 MC4 MC5	March 2023	On-going This has not been possible and has been included as one of the key tasks for 2023/24
Community Development CS/6/22	1,000	Coordinate a Keep Wales Tidy Litter Pick Hub. Make litter picking kits available free to hire for the community to carry out their own clean ups.	CD1 CD2 CD3 CD7 CD8 CD9 CD10 STP3 STP4 STP13 LV2 QL3 QL4 QL5 LD1 PW1 PW2 PW5 PW6 C1 HS5 MC6	March 2023	On-going 13 separate hires recorded. 85 bags of litter collected by 101 volunteers.

## KEY TASKS/SERVICE DELIVERY IN 2023/24

ACTIVITY	BUDGET £	DESCRIPTION	CORE VALUE	TARGET DATE	COMPLETION / OUTCOMES
Community Development CS/1/23	Nil	Produce an updated version of the Whole Place Plan. Preparation, artwork & print.	C1 C2 C3 CD1 CD3 CD4 CD5 CD7 CD8 STP1 STP4	March 2024	On-going
Community Development CS/2/23	200,000	Llwynhendy Library. 1. Support the Recreation and Welfare subcommittee meet the recommendations set out in the feasibility study to provide a community hub 2. Submit applications for capital funding during the year	CD1 CD2 CD3 CD4 CD5 CD7 CD8 CD10 STP1 STP4 STP5 STP13 LV1 LV2 LV3 LV5 QL2 QL3 QL5 SLC1 SLC2 LE4 LD2 LD3 PW1 PW2 PW5 PW6 C2 C3 C6 C9 R1 R2 MC2 MC3 MC4 MC5	1. March 2024  2. March 2024	On-going
Community Development CS/3/23	17,670	Dwyfor Growing Space. 1. Continue to deliver the improvements noted in the project brief.  2. Support the growing space users establish a constituted group to further develop the growing space	CD1 CD2 CD3 CD4 CD5 CD7 CD8 CD10 STP1 STP4 STP5 STP13 LV1 LV2 QL2 QL3 QL4 QL5 SLC1 SLC2 LE4 LD3 PW1 PW2 PW6 C9 HS1 HS2 HS3 HS5 R2 MC4 MC5	1. December 2023  2. March 2024	On-going
Community Development CS/4/23	Nil	Furnace Hall - provide support to the management committee in its efforts to carry out its objectives and recruit new members.	CD1 CD2 CD3 CD4 CD5 CD7 CD8 CD10 STPI STP3 STP4 STP5 STP13 LV1 QL1 QL2 QL3 SLC1 SLC2 LD2 LD3 PW1 PW2 PW5 PW6 C1 C2 C3 C9 R1 R2 MC2 M3 MC4 MC5	March 2024	On-going
Community Development CS/5/23	Nil	Pwll Recreation Ground Committee - provide support to the management committee in its efforts to carry out its objectives and recruit new members.	CD1 CD2 CD3 CD4 CD5 CD7 CD8 CD10 STPI STP3 STP4 STP5 STP13 LV1 QL1 QL2 QL3 SLC1 SLC2 LD2 LD3 PW1 PW2 PW5 PW6 C1 C2 C3 C9 R1 R2 MC2 M3 MC4 MC5	March 2024	On-going

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Community Development CS/6/23	1,000	Coordinate a Keep Wales Tidy Litter Pick Hub. Make litter picking kits available free to hire for the community to carry out their own clean ups.	CD1 CD2 CD3 CD7 CD8 CD9 CD10 STP3 STP4 STP13 LV2 QL3 QL4 QL5 LD1 PW1 PW2 PW5 PW6 C1 HS5 MC6	March 2024	On-going
Community Development CS/7/23	Nil	Swiss Valley Reservoir. Establish a “friends of SVR” group in order to improve well-being, create volunteering opportunities and tackle issues / actions highlighted in the site management plan	CD1 CD4 CD5 CD7 CD8 CD9 CD10 STP1 STP2 STP5 STP9 LV1 LV2 LV4 QL4 SLC1 SLC2 SLC4 LE3 LD3 PW1 PW2 PW6 C1 MC6	March 2024	On-going

## PERFORMANCE

INDICATOR MEASURE	RESULTS 2021/22	TARGET 2022/23	RESULTS 2022/23	TARGET 2023/24
Percentage of planning applications considered within the 21 day consultation period set by Carmarthenshire County Council.	100%	100%	100%	100%
Number of individuals into volunteering	93	100	101	100
Number of hours earned	1,674	750	176	750
Number of time credits to be spent	0	100	0	100

## FINANCIAL INFORMATION 2023/24

ACTIVITY	BUDGET
Financial Assistance	13,000
Community Halls	145,210
Community Development	20,000
Capital Scheme – community halls	215,050
Local initiatives	12,300
Burial Services	100,000
<b>TOTAL</b>	<b>505,560</b>