

**CYNGOR GWLEDIG LLANELLI**  
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD  
Ffôn: 01554 774103

**PWYLLGOR LLES A HAMDDEN**  
Pw cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar  
dydd Mawrth, 15 Hydref, 2024, am 4.45 y.p.

*P.P. W.G. Williams*

**CLERC y CYNGOR**

9 Hydref, 2024.

**AGENDA**

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol – Gwaith Cynnal A Chadw - nodi er gwybodaeth, adroddiad cynnydd gan y Rheolwr Cyfleusterau ar waith sydd wedi ei wneud.
4. Arosfan Bws – Heol Sandy, Llanelli – i ystyried gohebiaeth gan y Cyng. M. Palfreman, Cyngor Sir Caerfyrddin ar gais i leoli lloches bws newydd y tu allan i Neuadd Gymunedol Sandy a'r Strade ac i gytuno ar ymateb y cyngor.
5. Parc Dafen:
  - (1) Astroturf - cais i'w gynnwys ar yr agenda gan y Cyng. A. J. Rogers.
  - (2) Cynnig Cynllun Draenio Tir – ystyried gohebiaeth gan Tulip Engineering Consultancy ar y draeniad daear ym mharc Dafen a chytuno ar ymateb y cyngor.
6. Neuadd Gymunedol Dyffryn y Swistir:
  - (1) Maes Parcio – i ystyried gohebiaeth e-bost gan breswylydd lleol ar gyfyngiadau parcio yn y maes parcio, Neuadd Gymunedol Dyffryn y Swistir a chytuno ar ymateb y cyngor.
  - (2) Pwyllgor Rheoli'r Neuadd – i dderbyn adroddiad llafar gan y Dirprwy Glerc ac i gytuno ar ymateb y cyngor.
7. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
8. Neuadd Gymunedol Pum Heol – ystyried adroddiad y Dirprwy Glerc ar amnewid y systemau nwy/dŵr poeth solar presennol gyda system boeler cyfuniad nwy a chytuno ar ymateb y Cyngor.
9. Coed Nadolig – ystyried dyfynbrisiau a dderbyniwyd ar gyfer cyflenwi coed Nadolig i wardiau'r cyngor a chytuno ar ymateb y cyngor.

**Aelodau'r Pwyllgor:**

**Cyng.** D. M. Cundy (Cadeirydd y Pwyllgor), A. J. Rogers (Is-Gadeirydd y Pwyllgor),  
M. V. Davies (Cadeirydd y Cyngor) T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis,  
A. G. Morgan, J. S. Phillips, W. E. Skinner, A. G. Stephens a O. Williams.

**RECREATION AND WELFARE COMMITTEE**  
To be hosted at the Council Chamber and via remote attendance on  
Tuesday, 15 October, 2024, at 4.45 p.m.

*P.P. W.G. Williams*

**CLERK to the COUNCIL**

9 October, 2024.

**AGENDA**

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities – Maintenance Works – to note for information, a progress report from the Facilities Manager on work undertaken.
4. Bus Shelter – Sandy Road, Llanelli – to consider correspondence from Cllr. M. Palfreman, Carmarthenshire County Council on a request to site a new bus shelter outside Sandy & Stradey Community Hall and to agree the council's response.
5. Dafen Park:
  - (1) Astroturf – matter requested for inclusion on the agenda by Cllr. A. J. Rogers.
  - (2) Ground Drainage Scheme Proposal – to consider correspondence from Tulip Engineering Consultancy on the ground drainage at Dafen park and to agree the council's response.
6. Swiss Valley Community Hall:
  - (1) Car Park – to consider email correspondence from a local resident on parking restrictions at the car park, Swiss Valley Community Hall and to agree the council's response.
  - (2) Hall Management Committee – to receive a verbal report from the Deputy Clerk and to agree the council's response.
7. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matters owing to the confidential nature of the business to be transacted.
8. Five Roads Community Hall – to consider the report of the Deputy Clerk on replacing the existing gas/solar hot water systems with a gas combination boiler system and to agree the council's response.
9. Christmas Trees – to consider quotations received for the supply of Christmas trees to the council's wards and to agree the council's response.

**Members of the Committee:**

**Cllrs.** D. M. Cundy (Chairman of Committee), A. J. Rogers (Vice-Chairman of Committee),  
M. V. Davies (Chairman of Council) T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis,  
A. G. Morgan, J. S. Phillips, W. E. Skinner, A. G. Stephens and O. Williams.

Date of meeting: 15 October, 2024.

Dear Councillor,

**COMMUNITY FACILITIES – MAINTENANCE WORKS**

**1. PURPOSE OF REPORT**

- 1.1 To provide Members with an information report on work undertaken by the Council's DLO workforce during September 2024.

**2. WORK ACTIVITIES**

- (1) Vauxhall Buildings  
Litter pick external areas  
Fit Defib brackets
- (2) Dafen Community Hall  
Unblocked gutters  
Put up parking information sign  
Treat damp kitchen ceiling
- (3) Dafen Changing rooms  
Purge water system
- (4) Dafen Park  
Litter picked  
Empty bins  
Re-fit loose privacy screen MUGA  
Changed padlock MUGA
- (5) Felinfoel Community Resource Centre  
Litter pick  
Empty litter bins  
Purge water system
- (6) Felinfoel Recreation Ground  
Litter pick  
Empty bins
- (7) Five Roads Recreation Ground and Community Hall  
Litter pick  
Empty bins  
Paint play equipment  
Replenished play bark
- (8) Furnace Community Hall  
Litter pick

- (9) Llanelli District Cemetery  
Preparation, backfilling, levelling of graves and cremation plots  
Inspect and make safe memorials  
Litter picking, empty litterbins and clear spent wreaths  
Tend and maintain remembrance gardens  
Clean roads and paths  
Transport wheelie bins
- (10) MUGA Llwynhendy  
Litter pick  
Monitor/cleared broken glass
- (11) Ponthenri Recreation Ground/Community Hall/ Changing Rooms  
Litter pick  
Purge water system  
Repaired sink
- (12) Pwll Pavilion and Recreation Ground  
Empty litter bins and litter pick  
Paint play equipment  
Service/repair play equipment  
Repaired disabled toilet door
- (13) Sandy and Stradey Community Hall  
Litter pick  
Replaced damaged facia  
Fitted key safe box
- (14) Saron Community Hall and Square  
Litter pick  
Damp repairs  
Replace drain cover
- (15) Swiss Valley Community Hall and Shops  
Litter pick  
Fitted key safe box
- (16) Swiss Valley Reservoir  
Empty bins, litter pick  
Cleared litter around site, footpaths, shore areas and pontoon  
Continued patrols to check fishing licenses  
Prune vegetation  
Clean toilets  
Swept footpaths  
Cleaned gutters  
Fitted new life ring
- (17) Tir Eion play area and recreation ground  
Litter pick  
Empty bins  
Repaired fence

- (18) Trallwm Community Hall and park  
 Empty bins, litter pick  
 Purge water system  
 Repair door  
 Repair fire emergency button  
 Reset intruder alarm  
 Unblocked gutters
- (19) Berwick play area  
 Litter pick  
 Empty bins
- (20) Dan y Banc play area  
 Litter pick  
 Empty bins
- (21) Pontyates Park  
 Litter pick  
 Empty bins
- (22) Cynheidre Park  
 Litter pick
- (23) Footpaths

**Bynea Ward**

Number	Description
36/110	Pant Bryn Isaf
36/111	Cae Bryn
36/123	Saron Road
36/124	off Saron Road
36/125	Station Road
36/126	Incline
36/127	Bell Inn
36/128	Sychnant Fach
36/129	Steps
36/140	INA bearings to Loughor bridge

**Dafen Ward**

Number	Description
36/103	cycle path/Halfway

**Glyn Ward**

Number	Description
36/12	Noddfa Chapel
36/14	Pontyates Park/New Inn
36/35	Heol Hen Five Roads

**Hengoed Ward**

Number	Description
36/67	Constitution Hill
36/69	Stradey Park/Sandy bridge
57/88	School memorial/Holy Trinity
72/1	middle Constitution Hill

## Pemberton Ward

Number	Description
36/109	opposite White Lion
36/130	Parc Gitto/Tir Einon
72/27	Ivy Cottages to Parc y Scarlets

- (24) Porterage Services  
 Fill fuel storage  
 Consumables, materials  
 Vehicles to garages for repairs/tyres etc.  
 Litter waste and fly tipping removal to waste disposal sites
- (25) Machinery and vehicles  
 Daily maintenance, pre use checks, adjustments and minor repairs to vehicles, tools and equipment.  
 Clean vehicles, wash and disinfect vehicles, trailers and equipment following litter picking and bin emptying.  
 Arrange servicing and maintenance
- (26) General maintenance works to play areas and recreation grounds  
 Regular litter picking and emptying litter bins.  
 Sports pitch work included cutting aerating and marking.  
 Fine turf autumn work including green and pitch renovations. Aerating, seeding and topdressing.
- (27) Maintenance works on behalf of Llanelli Town Council  
 Regular grounds maintenance services including grass cutting, hedge-cutting and sports surface management to:  
 Nightingale Court / Clos yr Ysgol / Penyfan / Penygaer / Seaside / Parc y Dre / Morfa / Havelock. Also, additional sports pitch cutting, aeration and marking to Penygaer / Seaside / Parc y Dre and fine turf works at Parc y Dre and Havelock.  
 Additional work includes porterage services and playground repairs

### 3. LONG TERM IMPLICATIONS

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities. Cemetery and Porterage activities are performed throughout the year.  
 The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

### 4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The Council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓

Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

## 5. PUBLIC INVOLVEMENT

- 5.1 There are no public involvement opportunities identified in preparing this report. However, the Council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

## 6. COLLABORATION OPPORTUNITIES

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

## 7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 The work activities undertaken by the workforce are essential to support the Council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the Council's area of responsibilities and its general programme of works. This will ensure the Council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using Council/community facilities.

## 8. RECOMMENDATION

- 8.1 That Members note this information report.

Yours sincerely

**FACILITIES MANAGER**

9<sup>h</sup> October, 2024



Eich Cyf | Your Ref:

Fy Nghyf | My Ref: SRBS

Dyddiad | Date: 17 September 2024

ITEM NO. 4

Members of the Recreation and Welfare Committee  
Llanelli Rural Council  
Vauxhall Buildings  
Vauxhall  
Llanelli  
SA15 3BD

Dear Members,

### Re Potential siting of new bus shelter at Sandy Road, Llanelli

As County Councillor for the Hengoed ward, I was recently approached by an elderly constituent requesting provision of a shelter at the bus stop outside the Sandy and Stradey Community Hall on the A484 Sandy Road.

Members will be aware that the area is served by the heavily subscribed X11 bus route. The bus stop was moved from the junction of Sandy Road and Maesycoed to its current location following the construction of the Parc y Strade estate and associated installation of traffic signals at the junction.

Passengers waiting for buses currently have no shelter, which is clearly detrimental when weather conditions are poor. I am advised that the Recreation and Welfare Committee initially opposed the provision of a shelter at the new location, although the reasons for this are unclear.

There is room for a shelter outside the hall on an extended area of footway immediately to the east of the hall's boundary and on the corner of the service road leading to the car park.

Carmarthenshire County Council highways officers have advised that provision of a shelter at this location would be reliant on external funding being secured and site investigations to assess viability. This means provision is unlikely to be imminent. However, to facilitate rapid action in the event of resources being identified, **Committee members are requested to reconsider their previous position and indicate their agreement in principle to the provision of a shelter at the site at some time in the future.**

Hengoed Councillors Susan Phillips, Ed Skinner and Bethan Williams have indicated that they support this request.

Thank you for your kind consideration of this matter.

Yours sincerely,

Cynghorydd | Councillor  
**Martyn Palfreman**

Neuadd y Sir, Caerfyrddin SA31 1JP | County Hall, Carmarthen SA31 1JP.

@sirgar.gov.uk | @carmarthenshire.gov.uk  
sirgar.llyw.cymru | carmarthenshire.gov.wales



Dawn Jones

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**Subject:** Dafen Astro

-----Original Message-----

From: Andrew Rogers

Sent: 06 October 2024 19:41

To: Graham Williams <Graham.Williams@llanelli-rural.gov.uk>

Cc: Sue Lewis

: Cllr Rob Evans

Cllr Neil Stephens

Subject: Dafen Astro

Hi Graham following Dafen Football junior section missing out on a Monday time slot, the dafen welfare are now requesting that Dafen Football are given first choice for all time slots. The reason for this is the junior section has greatly expanded over the last year or so and we feel it is important they are able to train at their home ground.

Please could this be added to the next recreation and welfare agenda.

Kind regards

Andrew Rogers

Secretary Dafen Welfare

**Subject:** FW: Dafen park drainage scheme  
**Attachments:** A - Design Drawings.zip; B - Services Plans.zip; C - Site Investigation.zip

**From:** Graeme Tulip <[graeme@tulipengineering.co.uk](mailto:graeme@tulipengineering.co.uk)>  
**Sent:** 07 October 2024 08:10  
**To:** Graham Williams <[Graham.Williams@llanelli-rural.gov.uk](mailto:Graham.Williams@llanelli-rural.gov.uk)>  
**Subject:** RE: Dafen park drainage scheme

Graham,

Please see attached Dafen Park drainage information.

There is enough info on the drawings for costing and construction purposes.

The services plans indicate several public sewers and a raw water supply main within the recreation field and as such in line with CDM responsibilities I would strongly advise that all assets are accurately traced and marked on plans and on the ground to check for any conflict with the proposed works, and also to check what if any requirements DCWW may have in relation to the proposed works. This is noted on drawing 02.

The design layout and levels of the drainage system is all based on an assumed depth of existing drain which connects to the large chamber at the south-east corner of the field. The depth of this drain needs to be proven prior to commencement of the works and any discrepancy on the assumed level reported back since this will necessitate a check of the design / levels and may mean changes required. Again this is noted on drawing 02.

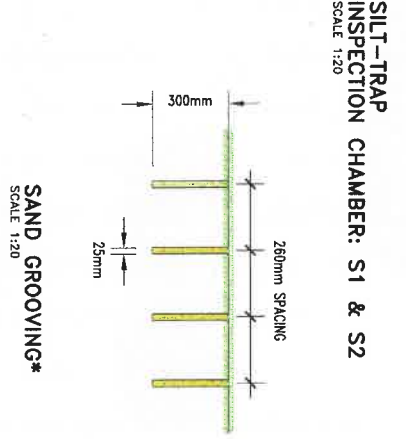
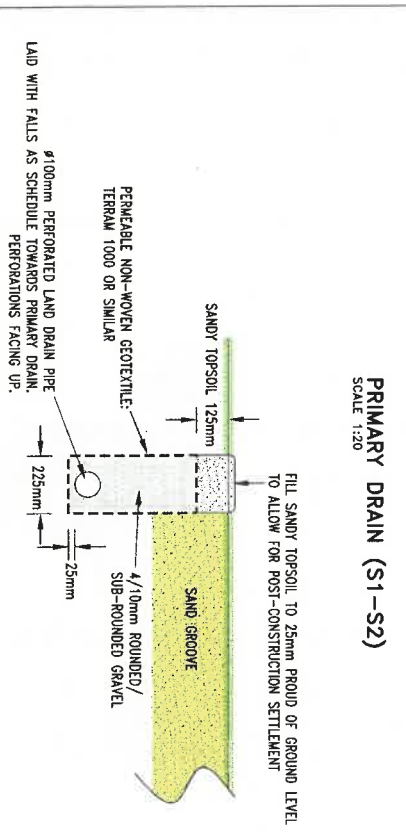
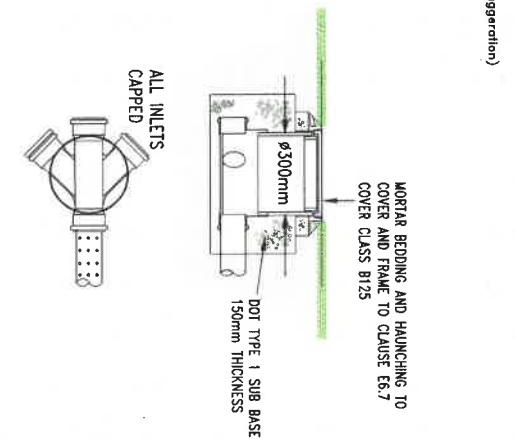
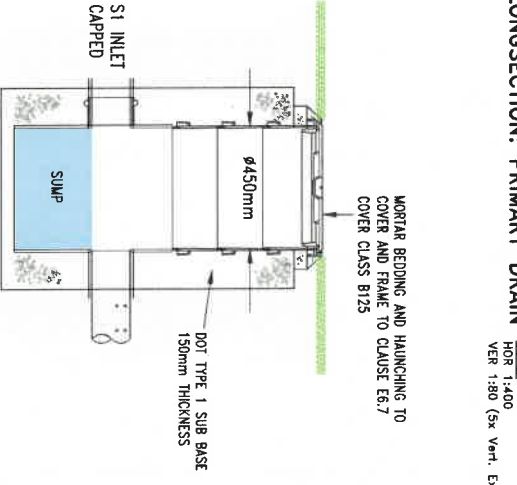
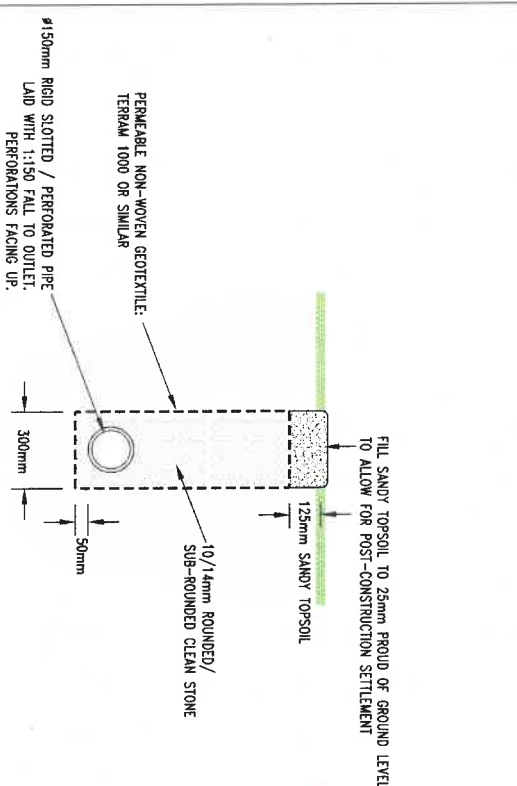
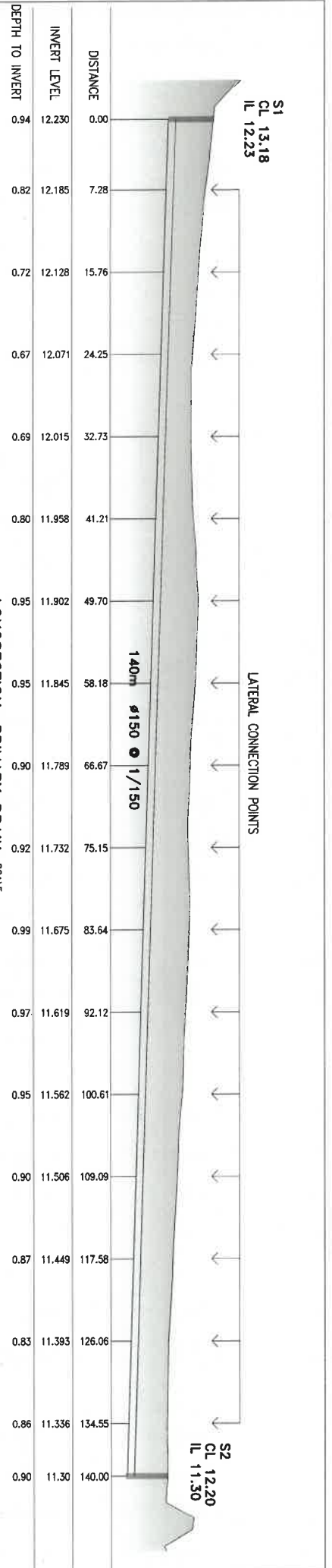
Regards,

**Graeme Tulip BEng(Hons) CEng MICE**

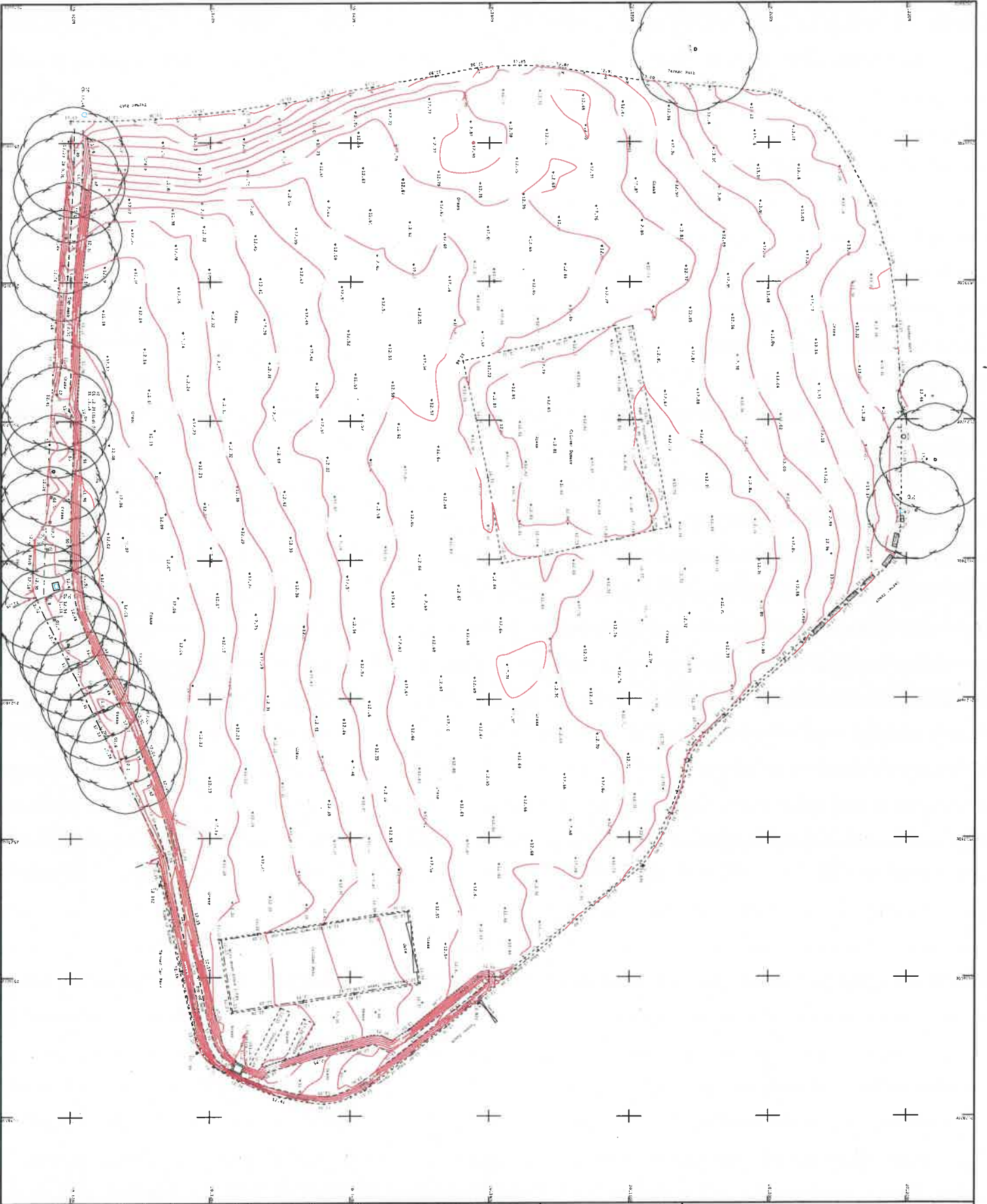


Tulip Engineering Consultancy  
34 Culfor Road, Loughor, Swansea SA4 6TY  
t: 01792 893407 m: 07843 491524





REV DATE \_\_\_\_\_  
 DATE: 03.10.24 STATUS: \_\_\_\_\_ SCALE: AS  
 DRG No. J150/02 REV. -  
**tulip**  
 engineering consultancy  
 34 Culter Road, Loughor, Swansea SA4 6TV  
 t: 01792 893407 m: 07943 491524  
 e: admin@tulipengineering.co.uk  
 w: www.tulipengineering.co.uk  
 CLIENT: LLANELLI RURAL COUNCIL  
 PROJECT: DAFEN PARK DRAINAGE  
 DRG TITLE: LONGSECTION AND DETAILS



Station	Height	Notes
1	11.20	Top of Cricket Pitch
2	11.25	Top of Cricket Pitch
3	11.30	Top of Cricket Pitch
4	11.35	Top of Cricket Pitch
5	11.40	Top of Cricket Pitch
6	11.45	Top of Cricket Pitch
7	11.50	Top of Cricket Pitch
8	11.55	Top of Cricket Pitch
9	11.60	Top of Cricket Pitch
10	11.65	Top of Cricket Pitch
11	11.70	Top of Cricket Pitch
12	11.75	Top of Cricket Pitch
13	11.80	Top of Cricket Pitch
14	11.85	Top of Cricket Pitch
15	11.90	Top of Cricket Pitch
16	11.95	Top of Cricket Pitch
17	12.00	Top of Cricket Pitch
18	12.05	Top of Cricket Pitch
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31	12.70	Top of Cricket Pitch
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35	12.90	Top of Cricket Pitch
36	12.95	Top of Cricket Pitch
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49	13.60	Top of Cricket Pitch
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51	13.70	Top of Cricket Pitch
52	13.75	Top of Cricket Pitch
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91	15.70	Top of Cricket Pitch
92	15.75	Top of Cricket Pitch
93	15.80	Top of Cricket Pitch
94	15.85	Top of Cricket Pitch
95	15.90	Top of Cricket Pitch
96	15.95	Top of Cricket Pitch
97	16.00	Top of Cricket Pitch
98	16.05	Top of Cricket Pitch
99	16.10	Top of Cricket Pitch
100	16.15	Top of Cricket Pitch

Station	Height	Notes
101	16.20	Top of Cricket Pitch
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103	16.30	Top of Cricket Pitch
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105	16.40	Top of Cricket Pitch
106	16.45	Top of Cricket Pitch
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130	17.65	Top of Cricket Pitch
131	17.70	Top of Cricket Pitch
132	17.75	Top of Cricket Pitch
133	17.80	Top of Cricket Pitch
134	17.85	Top of Cricket Pitch
135	17.90	Top of Cricket Pitch
136	17.95	Top of Cricket Pitch
137	18.00	Top of Cricket Pitch
138	18.05	Top of Cricket Pitch
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150	18.65	Top of Cricket Pitch
151	18.70	Top of Cricket Pitch
152	18.75	Top of Cricket Pitch
153	18.80	Top of Cricket Pitch
154	18.85	Top of Cricket Pitch
155	18.90	Top of Cricket Pitch
156	18.95	Top of Cricket Pitch
157	19.00	Top of Cricket Pitch
158	19.05	Top of Cricket Pitch
159	19.10	Top of Cricket Pitch
160	19.15	Top of Cricket Pitch

**Cricket Pitch**  
Darren Park, Llanelli

Topographic Survey

Catling's Land Surveys  
47 Iron, Llanvenganid, Swansea, SA6 4SR  
Email: [catling@swansea.catling.co.uk](mailto:catling@swansea.catling.co.uk)

Client	Llanelli Rural Council
Survey No.	1001 of 01
Contract No.	1001 of 01
Drawn By	AD
Checked By	AD
Date	10/05/2011
Scale	1:1000

**Legend**

Symbol	Description
[Red Outline]	Cricket Pitch
[Black Outline]	Building
[Green Outline]	Vegetation
[Blue Outline]	Water
[Dotted Line]	Boundary
[Red Line]	Contour
[Black Cross]	Spot Height

**Chamber B (1)**



Chamber B (2)



**Chamber B - Inlet**





**Chamber B - Outlet**



**Chamber A (1)**



Chamber A (2)





**SA2**







**SA1**





**Kathryn Howells**

**From:** Rebecca George  
**Sent:** 18 September 2024 16:17  
**To:** enquiries; AGMorgan@carmarthenshire.gov.uk  
**Subject:** Swiss Valley Community Centre  
**Attachments:** IMG\_2501.jpg



Good Afternoon,

As a long time resident of Swiss Valley, I want to address some concerns regarding the parking along the community centre area and the play area.

This afternoon whilst waiting with my daughter to walk down from school, I observed users of the community centre leaving the premises engage in an argument with a parent whose children were in the play area and ravine.

I have absolutely no connection to either persons involved for transparency sake.

The Community Centre user was very abrupt in challenging a mother about parking her car in the car park. She demanded that she leave her children unattended while she moved the car and then threatened to call the police. Further words were exchanged which became heightened which brought the attention of several other Community Centre Users and parents. One parent was stopped in the centre of the road by another car. As per the picture I have attached.

I understand that recently the new 'caretakers' of the community centre have installed bollards to prevent parking by parents to use whilst their children are in the park as the car park has been deemed private parking. But, this has meant that parents have now taken to parking along the road thus obscuring access and view points for children which is a potential accident waiting to happen as well as providing difficulty for any buses to occasionally pass.

I was appalled at witnessing the behaviour of the two adults in front of a child's playground and I am almost certain that this is going to cause further problems.

I am emailing as I think this needs further attention by the rural council and for local councillors to be made aware.

Interestingly, the car park was utilised by Swiss Valley school staff last week during the visit of the Prince of Wales for which the pupils (those minors that are in the park) warranted recognition for their Urdd achievements. Funny things happen when you use the local community for recognition - responsibility, respect go and bollards appear.

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Yours sincerely,

Rebecca A George  
10 Lon Yr Eglwys,  
Swiss Valley,  
Llanelli,

