

CYNGOR GWLEDIG LLANELLI
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD
Ffôn: 01554 774103

PWYLLGOR LLES A HAMDDEN
Pw cynnal yn Siambr y Cyngor a thrwy bresenoldeb o bell ar
dydd Mawrth, 21 Ionawr, 2025, am 4.45 y.p.


CLERC y CYNGOR

15 Ionawr, 2025.

AGENDA

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol - Gwaith Cynnal A Chadw - nodi, er gwybodaeth, adroddiad cynnydd y Rheolwr Cyfleusterau ar y gwaith a wnaed.
4. Darparu Biniâu Graean ym mharciau'r Cyngor – cais i'w gynnwys ar yr agenda gan y Cyng. A. Evans.
5. Pafiliwn Pwll – Gorsaf Codi Tâl am Gerbydau Trydan (EV) – i ystyried gohebiaeth gan Is-adran Priffyrdd a Chludiant, Cyngor Sir Caerfyrddin yn rhoi gwybod am osod gwefrydd cyflym ym Mhafiliwn Pwll ac i gytuno ar ymateb y cyngor.
6. Hwb Llwynhendy:
 - (1) Derbyn adroddiad diweddar ar lafar gan y Swyddog Datblygu Cymunedol a'r Dirprwy Glerc.
 - (2) Trosglwyddo Arian – nodi er gwybodaeth yr gohebiaeth a dderbyniwyd oddi wrth Is-adran Polisi Cyllid Llywodraeth Leol a Chynaliadwyedd, Llywodraeth Cymru.
7. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
8. Neuaddau Cymunedol – Ymddiriedolaethau Elusennol – ystyried gohebiaeth e-bost ynghylch dyfynbris a dderbyniwyd mewn perthynas â darparu cyngor cyfraith elusennau mewn perthynas â rheoli neuaddau cymunedol Ffwrnais a Phonthenri a Chanolfan Adnoddau Cymunedol Phil Bennett a chytuno ar ymateb y cyngor.

Aelodau'r Pwyllgor:

Cyng. D. M. Cundy (Cadeirydd y Pwyllgor), A. J. Rogers (Is-Gadeirydd y Pwyllgor),
M. V. Davies (Cadeirydd y Cyngor) T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis,
A. G. Morgan, J. S. Phillips, W. E. Skinner, A. G. Stephens a O. Williams.

LLANELLI RURAL COUNCIL

Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD

Tel: 01554 774103

RECREATION AND WELFARE COMMITTEE

To be hosted at the Council Chamber and via remote attendance on
Tuesday, 21 January, 2025, at 4.45 p.m.


CLERK to the COUNCIL

15 January, 2025.

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities - Maintenance Works – to note for information, the Facilities Manager's progress report on work undertaken.
4. Provision of Grit Bins in council parks – matter requested for inclusion on the agenda by Cllr. A. Evans.
5. Pwll Pavilion – Electric Vehicle (EV) Charging Station – to consider correspondence from the Highways and Transport Division, Carmarthenshire County Council informing of the installation of a rapid charger at Pwll Pavilion and to agree the council's response.
6. Llwynhendy Hwb:
 - (1) To receive a verbal update report from the Community Development Officer and the Deputy Clerk.
 - (2) Virement of Funds – to note for information correspondence received from the Local Government Finance Policy and Sustainability Division, Welsh Government.
7. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matter owing to the confidential nature of the business to be transacted.
8. Community Halls – Charitable Trusts Legal Advice – to consider email correspondence regarding a quotation received in regard to the provision of charity law advice in respect of the management of Furnace and Ponthenri community halls and the Phil Bennett Community Resource Centre and to agree the council's response.

Members of the Committee:

Cllrs. D. M. Cundy (Chairman of Committee), A. J. Rogers (Vice-Chairman of Committee),
M. V. Davies (Chairman of Council) T. M. Donoghue, E. M. Evans, J. P. Hart, S. N. Lewis,
A. G. Morgan, J. S. Phillips, W. E. Skinner, A. G. Stephens and O. Williams.

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting: 21 January, 2025

Dear Councillor,

COMMUNITY FACILITIES – MAINTENANCE WORKS

1. PURPOSE OF REPORT

- 1.1 To provide Members with an information report on work undertaken by the Council's DLO workforce during December 2024.

2. WORK ACTIVITIES

- (1) Vauxhall Buildings
Litter pick external areas
Replaced damaged cigarette box
Removed fire door
Change batteries
- (2) Dafen Community Hall
Fixed toilet seat
Painted hall and toilets
- (3) Dafen Changing rooms
Purge water system
Co-ordinated with contractor on pump repairs
- (4) Dafen Park
Litter picked
Empty bins
Cleared fallen tree
- (5) Felinfoel Community Resource Centre
Litter pick
Empty litter bins
Purge water system
Provided heaters for office spaces
Painted changing rooms
- (6) Felinfoel Recreation Ground
Litter pick
Empty bins
Rubber crumb repair play area
- (7) Five Roads Recreation Ground and Community Hall
Litter pick
Empty bins
Install hand drier panel
Paint toilets
Repaired entrance gates

- (8) Furnace Community Hall
Litter pick
- (9) Llanelli District Cemetery
Preparation, backfilling, levelling of graves and cremation plots
Inspect and make safe memorials
Litter picking, empty litterbins and clear spent wreaths
Tend and maintain remembrance gardens
Clean roads and paths
Transport wheelie bins
- (10) MUGA Llwynhendy
Litter pick
Monitor/cleared broken glass
Replaced missing tree guards
- (11) Ponthenri Recreation Ground/Community Hall/ Changing Rooms
Litter pick
Purge water system
- (12) Pwll Pavilion and Recreation Ground
Empty litter bins and litter pick
- (13) Sandy and Stradey Community Hall
Litter pick
Topped boiler low pressure
- (14) Saron Community Hall and Square
Litter pick
Set boiler times
- (15) Swiss Valley Community Hall and Shops
Litter pick
Collected chairs/porterage
- (16) Swiss Valley Reservoir
Empty bins, litter pick
Cleared litter around site, footpaths, shore areas and pontoon
Continued patrols to check fishing licenses
Prune vegetation
Clean toilets
Swept footpaths
- (17) Tir Einon play area and recreation ground
Litter pick
Empty bins
- (18) Trallwm Community Hall and park
Empty bins, litter pick
Purge water system
Replace toilet
Paint store and ladies toilet
Investigate damp issues

- (19) Berwick play area
Litter pick
Empty bins
- (20) Dan y Banc play area
Litter pick
Empty bins
- (21) Pontyates Park
Litter pick
Empty bins
- (22) Cynheidre Park
Litter pick
- (23) Footpaths

Glyn Ward

Number	Description
36/12	Noddfa Chapel
36/14	Pontyates Park/New Inn
36/35	Heol Hen, Five Roads

Hengoed Ward

Number	Description
36/67	Constitution Hill
36/69	Stradey Park/Sandy bridge
57/88	School memorial/Holy Trinity
72/1	middle Constitution Hill

Pemberton Ward

Number	Description
36/109	opposite White Lion
36/130	Parc Gitto/Tir Einon
72/27	Ivy Cottages to Parc y Scarlets

Dafen Ward

Number	Description
36/103	cycle path/Halfway

Bynea Ward

Number	Description
36/110	Pant Bryn Isaf
36/111	Cae Bryn
36/123	Saron Road
36/124	off Saron Road
36/125	Station Road
36/126	Incline
36/127	Bell Inn
36/128	Sychnant Fach
36/129	Steps
36/140	INA bearings to Loughor bridge

- (24) Porterage Services
 Fill fuel storage
 Consumables, materials
 Vehicles to garages for repairs/tyres etc.
 Litter waste and fly tipping removal to waste disposal sites
- (25) Machinery and vehicles
 Daily maintenance, pre use checks, adjustments and minor repairs to vehicles, tools and equipment.
 Clean vehicles, wash and disinfect vehicles, trailers and equipment following litter picking and bin emptying.
 Arrange servicing and maintenance
- (26) General maintenance works to play areas and recreation grounds
 Regular litter picking and emptying litter bins.
 Sports pitch work included cutting aerating and marking.
 Fine turf autumn work including fertiliser treatments and grass cutting
- (27) Maintenance works on behalf of Llanelli Town Council
 Regular grounds maintenance services including grass cutting, hedge-cutting and sports surface management to:
 Nightingale Court / Clos yr Ysgol / Penyfan / Penygaer / Seaside / Parc y Dre / Morfa / Havelock. Also, additional sports pitch cutting, aeration and marking to Penygaer / Seaside / Parc y Dre and fine turf works at Parc y Dre and Havelock.
 Additional work includes porterage services and playground repairs

3. LONG TERM IMPLICATIONS

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches more to buildings' maintenance activities. Cemetery and Porterage activities are performed throughout the year.

The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The Council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD7, CD8			✓	✓	✓		✓
Serving the Public	STP1, STP3, STP4, STP5, STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1, LV2				✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1	✓	✓	✓		✓		✓
(2) Social Inclusion								
(3) Safe and Healthy Places	QL5			✓	✓	✓		

Sports, Leisure and Cultural Activities	SLC1			✓	✓		✓	
The Local Economy								
Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

5. PUBLIC INVOLVEMENT

- 5.1 There are no public involvement opportunities identified in preparing this report. However, the Council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

6. COLLABORATION OPPORTUNITIES

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance. The council works in collaboration with Llanelli Town Council by providing grounds maintenance services and support.

7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 The work activities undertaken by the workforce are essential to support the Council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the Council's area of responsibilities and its general programme of works. This will ensure the Council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using Council/community facilities.

8. RECOMMENDATION

- 8.1 That Members note this information report.

Yours sincerely

FACILITIES MANAGER

15 January, 2025

Graham,

Hope you are well. Please see attached plan for the proposed installation of a rapid charger at the Pwll pavilion site.

Works are planned to start next week – w/c 20th January and last for 2-3 days. Please let me know if this is an issue and if there is anyone else I need to contact or speak to.

Kind regards,

Thomas Evans [Bsc \(Hons\) CMILT](#)

[Cyllunydd Trafnidiaeth - Is-Adren Priffyrdd a Trafnidiaeth](#)

[Transport Planner – Highways and Transport Division](#)

Adran Lle, Seilwaith a Datblygu Economaidd – Department of Place, Infrastructure and Economic Development

01267 228258 | 5258

[sirgar.llyw.cymru](#) | [carmarthenshire.gov.wales](#)

Mae croeso i chi gysylltu â ni yn Gymraeg neu Saesneg

You are welcome to contact us in Welsh or English

As mentioned previously we have funding available for this financial year only. If we are unable to progress with this site, then the funding will be lost. Please let me know ASAP if these timescales are not compatible with the necessary sign off you have outlined below so the funds can be reallocated elsewhere. I have copied in John from Clenergy who will come in should anything I have mentioned above be incorrect.

Hello Thomas,

Thank you for providing the plan drawing for the proposed EV charger installation at Pwll Pavilion. This project appears to have progressed quicker than we anticipated. I must clarify that we cannot agree to an installation at this stage. The proposal has not yet been reviewed or considered by the council's Recreation and Welfare Committee or the Pwll Park Committee. The proposal will need to be evaluated in detail before any decisions are made.

My previous communications indicated the council's interest in considering this project. However, now that we have the plan drawing, we would appreciate it if you could provide detailed information on how the scheme will operate. Specifically:

- Could you outline exactly how the scheme works, including any maintenance responsibilities?
- From the supplied drawing, I understand the chargers will be directly connected to the grid, suggesting there will be no impact on the electrical supply of the pavilion. Could you confirm whether this understanding is correct?

Additionally, earlier correspondence suggested that one parking space would be utilised for the chargers. However, the current plan now indicates two spaces. Could you confirm whether this change is accurate and provide further clarification on why the requirement has increased?

We look forward to receiving the requested details to facilitate an informed discussion among council members.

Graham,

The scheme is purely to enhance the availability of EV charging throughout the county. It is also likely to draw people to the pavilion as it provides a service not available in other locations. The cost of installing the unit is covered by the grant we received and then all maintenance and back-office support sits with the ChargePoint operator. There is no ongoing cost to the site or the Council. The unit itself will be separately metered from the pavilion so there will be no impact on the overall electricity supply.

In response to your query over parking spaces we have a couple of options. My preference is to create an oversized bay akin to a disabled parking. This would mean that the charger can be used by disabled EV drivers as well. However we also have the option to simply utilise one bay. The drawing attached was the standard double bay that we provide at other sites but as mentioned above this can be altered.

THIS DRAWING IS THE PROPERTY OF CLENERGY EV LTD. AND NO REPRODUCTION MAY BE MADE IN WHOLE OR IN PART WITHOUT PERMISSION

SITE INFORMATION:

ADDRESS: PWLL PAVILLION, LLANELLI, SA15 4AR

CHARGING POINT GRID REF:

- EASTINGS: 247585
- NORTHINGS: 200863
- LATITUDE: 51.685783
- LONGITUDE: -4.2062203

WHAT3WORDS: tested.pumps.person

KEY:



CHARGING BAY WITH 800mm ACCESSIBLE HATCHING



60kW DC TWIN OUTLET EV CHARGER



GRID CONNECTION

NOTES:

1. MAX DEMAND: 87A



ISSUE	DATE	NOTES
02	02/10/24	UPDATED CHARGER BAYS
01	28/06/24	FIRST ISSUE

DRAWING DESCRIPTION:

SITE PLAN

PURPOSE:

PRELIMINARY

SCALE AS SHOWN

PLOT SIZE: A3

DRAWING NUMBER:

2024_08T

PROJECT:

PWLL PAVILLION



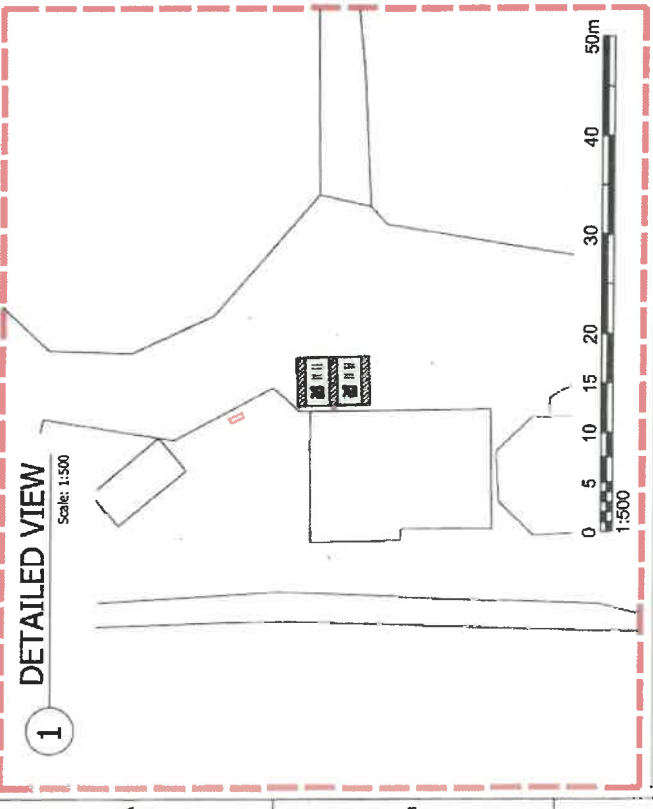
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 Bridgend
 CF35 3PZ

2 OVERALL VIEW
Scale: 1:1000



DETAILED VIEW

1 DETAILED VIEW
Scale: 1:500



LLANELLI RURAL COMMUNITY COUNCIL	
DATE	20 DEC 2024
FILE REF.	
PASSED TO	ACK/ROW



Llywodraeth Cymru
Welsh Government

Mr M Galbraith, Town Clerk,
Llanelli Rural Community Council
Vauxhall Buildings,
Vauxhall,
Llanelli, Carmarthenshire.
SA15 3BD

Ref: WG/LGF/02/23

16th December 2024

Dear Mr Galbraith,

Virement of Funds

Thank you for your recent email. Further to the letter issued previously below, we agree to allow the virement of funds of £100,000 between the following schemes as set out in your email to ourselves.

- Hengoed Ward: new play area, Penywern/Stradey;
- Pemberton Ward: contribution to a community hub project which will involve an asset transfer of the branch library and surrounding green space in the community of Llwynhendy from Carmarthenshire County Council to Llanelli Rural Community Council.

If you require any further borrowing to support the play area in the future we will require a new application.

Yours sincerely

Rachel Hughes
Local Government Finance Policy and Sustainability Division

31 May 2023

Dear Mr Galbraith,

APPLICATION FOR BORROWING APPROVAL 2023-24

1. I am directed by the Welsh Government to inform you that, pursuant to powers under paragraph 2 of Schedule 1 to the Local Government Act 2003, the Welsh Government approves the application dated 12 May 2023 to borrow funding to support multiple projects as detailed in point 2 below, the purpose for which Llanelli Rural Community Council may borrow an amount not exceeding £410,000 before 31 March 2024.
2. To carry out a range of community based projects over the current life cycle of the council through to May 2027. The projects are to be delivered across six of the seven council electoral wards and will provide for:
 - i. Bynea Ward: a new play area, Parc Richard/Penygraig;
 - ii. Dafen Ward: a new play area, Cilsaig;
 - iii. Felinfoel Ward: new toilet facilities at the Phil Bennett OBE Resource Centre, Felinfoel Recreation Ground;
 - iv. Glyn Ward: refurbishment of park and play facilities in Ponthenri;
 - v. Hengoed Ward: new play area, Penywern/Stradey;
 - vi. Pemberton Ward: contribution to a community hub project which will involve an asset transfer of the branch library and surrounding green space in the community of Llwynhendy from Carmarthenshire County Council to Llanelli Rural Community Council.
3. This approval is given subject to the following conditions.
 - i. Your Council may borrow only for the purposes specified in paragraph 2 above.
 - ii. Borrowing under the authority of this approval must be undertaken before 31 March 2024 - any borrowing by your Council after that date is not authorised by this approval.
 - iii. If a loan agreement is entered into in reliance of this approval which imposes an immediately binding obligation on your Council to borrow money at some future date, your Council will draw down the borrowed funds by 31 March 2024.
 - iv. The period for the repayment of any borrowing authorised by this approval must not exceed four years.
 - v. If your council decides that it no longer wishes, or is no longer able, to borrow the entire amount authorised, you must notify the Welsh Government of the amount that your Council does intend to borrow as soon as is reasonably practicable. The amount of borrowing authorised by this approval will be deemed reduced to the new amount notified by you. If no

such borrowing takes place by 31 March 2024, please inform Welsh Government. E-mails relating to this point should be sent to LGFPmail@gov.wales using the heading 'Borrowing Approval'.

4. As stated in the guide to borrowing approvals, we will be monitoring the use of borrowing approvals in the forthcoming financial year. I will therefore be writing to you again later in the year to establish what progress has been made.
5. If any of the foregoing conditions are unclear or if you wish to discuss any issue relating to this approval further, please contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'I DAVIES'.

Ian Davies
Local Government Finance Policy and Sustainability Division